

Deep cage cleaning instructions for Petco Frisco DNT

- Put the "Cleaning in progress card" on the cage.
- Leave THIS card in the cage, check the boxes for what is complete, so the next volunteer knows what is still needed in the cleaning process.

Please do not place ANY dirty items in the cabinets under the cages (besides the dirty laundry in the provided hamper). These are for clean items only!

*****Please use Caution with the Rescue/Accel cleaner. It is concentrated hydrogen peroxide cleaner. There are marks on the spray bottle if you need to fill it. Very little is needed of the cleaner (bottom mark) and the rest is water (top mark). Fill only when you are near a water source so that you can wash off your hands if it gets on you, as it can burn***. Make sure to put the top back on the large bottle.**

Day one: (You can stop at day one or do more cleaning on this list, just check what is done).

- Take all linens and toys out of the cage and put in the linen hamper.
- Throw away the small tie-on scratcher if the foster or last adopter didn't take it with them.
- Empty all the litter in the trash; use a large trash bag for this.
- Shake the litterbox mat out into the trash.
- Throw out the food (throw outside by the trees for the birds or you can take it home to feed feral cats).
- Pour the water from the bowls into the empty litterbox. This starts the cleaning process. Spray some of the Rescue/Accel cleaner into the water.
- Put the litter scoops in the litterboxes with the water/cleaner in it.
- Put all the empty dishes, metal/plastic tubs, and litterboxes in one of the empty cages.
- When all the other cages are empty, vacuum them.
- Clean the cages that were vacuumed well.
- Spray Rescue/Accel cleaner all over the cleaned cages: walls, ceilings, shelves, windows. Leave it to air dry. The "wet" contact time is a minimum of 10 minutes.
- Make sure to take the trash out to the appropriate area for this store.

Day two:

- The one cage with all the equipment inside should be the only cage that will need to be cleaned once the items in them are removed. The other cages should be clean and ready to put the clean items in (please verify before moving forward).
- Wash the plastic/metal bowls and holders with dishwashing soap. You can do this in the fish area sink if it isn't busy. Otherwise, you will need to go to the back cleaning room. Once these are clean, put these back into a clean cage. Then spray the Rescue/Accel cleaner on them. They can air dry here.

**The back cleaning room is through the back door where we take the trash. Take an immediate right and through the door. If the hose to the left is attached to any cleaner, simply unscrew or use the quick connect function to remove the hose to be able to use the water only. Please re-connect once you are finished. There is usually a box of clean rags in that room, but you may need to bring a clean towel or something to put the items on once clean if there aren't any. **

(More instructions on back)

- Clean the litterboxes, scoops, mats in the back cleaning room with dish soap. Once these are clean, put them back into one of the clean cages and spray the Rescue/Accel cleaner on them. They can air dry here.

Day three:

- Rinse the plastic/metal food and water bowls with water and then put them in the holders. This will remove any residue of the cleaner before we fill it with food/water. They can air dry.
- Put all the equipment where it belongs in the cages.

The correct set up:

- Litterbox area should have scoop, litter mat, litter box, sweeper/dustpan. Metal bin with blanket on top shelf.
- Metal food bowls in the tan/brown holders, linen underneath.
- Plastic water bowls screwed into place.
- One food/water set up for one cat, 2 set ups for multiple cats.
- Plastic bin or bed for cats to sleep, toys in the window cages.
- Scratcher twist-tied on to one of the windows.
- It is best to not have blankets/towels across the entire cage, as this gets easily dragged around by the cats and makes the cage look messy quickly.

- Clean the windows.
- Put a yellow cleaning checklist card in the cage, write on the back of the card "cage is ready for new cats." This card can be found in the paperwork box in the left cabinet under the cages.
- Remove the "Cleaning in Progress" sign and put it in the left bottom cabinet.
- Put "New cats will be arriving soon" sign on the cage.
- Keep this checklist in the cage, so that the person bringing cats knows that it is cleaned and ready.

We can put new cats there once everything is dry and ready.

Day of cat arrival, usually completed by person dropping off the cat.

- See above "correct set up" to make sure this is set correctly for your cats.
- Fill litterboxes
- Fill water bowls
- Fill food bowls
- White cage bio cards for each cat need to be placed on the outside of the cage. This card can be found in the paperwork box in the left cabinet under the cages. Tape is in the office supplies bin.
- Leave the medical records/rabies certificates on the clipboard in the left cabinet under the cages.